

KWCB GRANT AWARD APPLICATION FORM

Charity Number 1177667

Please refer to the KWCB CIO Constitution and KWCB Grant Award Application Guidance when completing this form. Further supporting information is available from the KWCB Website <https://www.kwcb.co.uk> or from your KWCB Parish Representative (details below).

Q1. Please provide your Name or the Name of your Club, Group, Organisation, or Charity and the relevant Contact Details:

Your name or the name of your club, group, organisation, or charity		
Main contact for this application		
Position held		
Main Contact Person's Address		
Preferred Contact Method/s		
Telephone Number(s)	Day	Evening
Mobile		E- Mail

Q2. Please detail the following information about yourself or your club, group, or organisation or charity and its charitable purposes:

Your Charitable need or purpose and/or the public benefit or other relevant information. E. g. Type of club-group-organisation-charity. <i>(Please attach a word file copy of your set of rules or constitution etc.)</i>	
Please list any Affiliations or Links to other charitable bodies or voluntary organisations	
If applicable, any Statutory Registrations: <i>Charity Number, etc.</i>	
The date your organisation formed and the number of active users, members, etc.	

Q3. Briefly detail WHAT your own needs are or your club, group, organisation or charity's, main aims, objectives and any charitable purposes/community/public benefits you currently provide within the parish boundaries

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Q4. Title of your Project/Improvement activity and the associated key information:

Title of your project or improvement activity, which must be wholly, within the Clipston, Haselbech, Kelmarsh or Naseby Parish Boundaries:	
Briefly describe the key aspects of your project or improvement activity:	
Is this a new Project or Improvement activity	YES/NO
Proposed Project Start date:	Proposed Project completion date:
Please explain if there are any costs/or other implications that may apply beyond the proposed completion date.	

Q5. TOTAL PROJECT/IMPROVEMENT ACTIVITY COSTS. How much money do you need in total and what will it be spent on: please include all of the funds you currently hold. Plus any other essential grant monies you have received/requested from other bodies (then detail these amounts in Q6)

Item	Amount (£)
TOTAL	

Q6. CURRENT PROJECT/IMPROVMENT ACTIVITY FUNDING POSITION

Please tell us about any money you have raised so far and about any other grants that you may have applied for. (If applicable, please attach a file detailing the relevant information)

Funding provider	Item	Amount (£)	Date applied/approved
Total			

Q7. KWCB GRANT REQUEST

How much money are you requesting from the KWCB CIO Management Committee?

Total Amount (£)

Q8. Please explain HOW your project/improvement activity will meet the KWCB Grant Award benefit objectives/award criteria, please note these must be for exclusively charitable purposes:

Q9. Please explain clearly exactly WHO within the relevant parish boundaries will receive the charitable purpose advancement/public benefit from the project/improvement activity:

Q10. Please explain if there will be any additional charitable purpose advancement/public benefits for people residing outside of the 4 Parish boundaries:

Q11. Statutory Policies – Please confirm your charity, organisation, group, club’s status with regards to the following:

	YES	NO	COMMENT
Equal Opportunities			
Data Protection			
Health Safety & Welfare at work			
Crime prevention (if applicable to your project)			
Child Protection (if applicable to your project)			
Public Liability Insurance			

Signature and Declaration of main contact:

I confirm that to the best of my knowledge and belief, all the information is true and correct. I understand that you may ask for additional information at any stage of the application process and that all necessary permission for the project has been obtained.

I undertake to ensure that any grant awarded will be used for the sole charitable purpose of the project/activity stated and that if the project/activity does not proceed as specified, all monies received from this benefit award will be repaid in full.

Name (Block Capitals)		Position in organisation	
Signed		Date	

Note.

- As detailed in the KWCB Grant Award Application Guidance documentation, for applications up to the value of £1,500.00 (one thousand, five hundred) one quotation from your supplier/s will be required, over this amount two quotations will be needed. However, at the Trustees discretion, you may be requested to supply additional quotations. For certain charitable purposes, additional, and/or expert public benefit evidence information, is required from a credible source. If so, please attach the relevant additional pages to this form.

- Also, if applicable, a completed KWCB Grant Award Reference Form should also be attached.

3. When to Apply for KWCB Grant Awards and the Timetable for the KWCB Management Committee meetings:

3.1 KWCB Stage-1 Grant Award Applications Timetable.

Please use the KWCB website <https://www.kwcb.co.uk> for advice on how and when to input your grant award application forms.

3.2 KWCB Management Committee Stage-2 Meetings Timetable.

Please refer to the KWCB website <https://www.kwcb.co.uk> , or your Parish Representative.

4. KWCB General Enquiry Email, Parish Representative Email and Postal Address: –

4.1 General enquiries should be directed to info@kwcb.co.uk.

4.2 KWCB Parish Representatives:-

KWCB Clipston – Clipston@kwcb.co.uk

KWCB Haselbech – Haselbech@kwcb.co.uk

KWCB Kelmarsh – Kelmarsh@kwcb.co.uk

KWCB Naseby - Naseby@kwcb.co.uk

4.3 All grant award applications should be emailed to your village representatives email address, which may also be used if you need any assistance with your application.

4.4 **Postal Address** - 3 Main Road, Kelmarsh, Northamptonshire, NN6 9LY, should be used to contact the KWCB Management Committee, if you have any issues with the KWCB website; you do not have your own email service; or if you have any general enquiries.

Please use this page to supply any additional information to support your application