

**KELMARSH WINDFARM COMMUNITY BENEFIT (KWCB) –
CHARITABLE INCORPORATED ORGANISATION (CIO)**

Charity Number 1177667

REFERENCE FORM

The KWCB CIO Management Committee requires a supporting reference (a "Referee") for grant award applications from voluntary organisations, clubs and groups without a formal Charity Commission registration or from grant award qualifying individuals.

If this is the case, please identify a public recognised parish body (e.g. charity, parish council, school, etc.) or someone suitably qualified, independent and knowledgeable about your project and your work, so that we are able to contact them as your "Referee" for additional supporting information.

Supporting documentation, forms and information are available from the KWCB website <https://www.kwcb.co.uk> or from your KWCB-CIO Parish Representative (Details below).

Name of Group/Organisation/Club/Applicant applying for the Grant Award:

Name of the lead contact person (if applicable):

Name of Referee:

Address:

Telephone number:

Email (required):

Q1. How long have you known the Organisation/Group/Club/Applicant?

Q2. In what capacity do you know about the Charitable Purposes/Public Benefit/Project/Improvement Activity/Grant Award request?

Q3. Do you have a copy of the KWCB-CIO Grant Award Application Form?

YES / NO

If YES, please ensure that you have checked with the applicant that it has been completed correctly, against the KWCB CIO grant award application guidelines and the relevant charitable purposes/public benefit criteria.

Q4. Can you confirm that the voluntary Organisation/Group/Club/Applicant will fully meet the applicable charitable purpose definition criteria and also has the expertise, resources, capability to achieve the stated objectives and outcomes?

YES / NO

If YES, Please give the supporting reasons/information for your answer

Q5. Are there any other comments that you or the Applicant would like to make regarding the voluntary organisation/group/club/applicant or their grant award application?

Thank you for providing this Reference Statement.

Supporting Referee’s Confirmation and Signature

I confirm that I know the voluntary organisation/group/club/individual that has applied for the KWCB grant award benefit. I have no direct involvement in their ongoing activities.

I have read the KWCB CIO grant award application and the relevant KWCB grant award guidance and fully support this request for community benefit.

I am happy to be contacted to discuss the grant award application further to this written reference.

Name: (Block capitals).....

Signature:

Date:

Please return this signed document to the original KWCB Grant Award Applicant who should email a copy to their KWCB Parish Representative.

KWCB-CIO Parish Representatives Emails:-

- KWCB-Clipston – Clipston@kwcb.co.uk
- KWCB-Haselbech – Haselbech@kwcb.co.uk
- KWCB-Kelmarsh – Kelmarsh@kwcb.co.uk
- KWCB-Naseby - Naseby@kwcb.co.uk

Postal Address - 3 Main Road, Kelmarsh, Northamptonshire, NN6 9LY, should be used to contact the KWCB-CIO Management Committee, if you have any issues with using the KWCB website or Parish Representative’s emails; if you do not have your own email service; or if you have any other enquiries.